



Madison Service District

P.O. Box 40
Madison, CA 95653
(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
July 10, 2019
MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:08 pm.

2. ROLL CALL

Present:

- Directors: Bonnie Stormont, Lewis Phillips, Steve Gomez, Dan Barnett and Andrew Wells
- Not present:
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: none

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.

Motion by: Director Dan Barnett to approve the agenda as presented

Second by: Director Steve Gomez

Discussion: None

Vote: **Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. PUBLIC COMMENTS

Chair Andrew Wells called for public comment-None

5. CORRESPONDENCE

Received notice that LAFCO will be conducting a SOI study on the district. Will begin in the next month or so.

6. FINANCIAL REPORT :

- General Manager informed the board that the monthly check to the county for June revenue will be \$19,174.07. GM went over deposits and informed board the income finished just shy of budgeted projections by a little over two thousand dollars. The expense was approx. eight thousand under the projected budget. Cost of catching up audits were high, Gas prices increased higher than projected as well as utility rates. Went over some of the budget items that were over and those that were under. A budget adjustment may be needed.
- GM informed board on Shut offs and some of the problem homes.

7. APPROVAL OF MINUTES:

Chair Andrew Wells called for a motion to approve the minutes of 06/12/2019

Motion by: Director Dan Barnett to approve the June 12, 2019 minutes.

Second by: Director Bonnie Stormont

Discussion: None

Vote: **Ayes:** 5 **No:** **Abstain:** **Motion:** Passed

8. APPROVAL OF CLAIMS:

Chair Andrew Wells asked for a motion to approve the claims for 6/19 & 7/19

Motion by: Director Bonnie Stormont to approve the claims for 6/19 & 7/19

Second by: Director Steve Gomez

Discussion: NONE

Vote: **Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

9. ACTION ITEMS:

a) Receive and approve 2019/2020 budget.

Chair Andrew Wells called for a motion to approve 2019/2020 budget as presented

Motion by: Director Dan Barnett to approve 2019/2020 budget as presented at \$289,835.00

Second by: Director Steve Gomez

Discussion: GM went over the projected 2019/2020 budget. Both income and expense projections were presented. The total budget appropriations will be Two hundred eighty-nine thousand eight hundred thirty-five dollars (\$289,835.00) Director Andrew Wells questioned the cost of utilities and the potential upcoming increases in utility costs.

Vote: **Ayes:** 5 **No:** 0 **Abstain:** **Motion:** Passed

b) Receive info and approve apparatus for receiving credit card payments.

Chair Andrew Wells called for a motion to approve apparatus for receiving credit card payments.

Motion by: Director Bonnie Stormont to approve a one-time purchase of apparatus for receiving credit card payments in the amount of \$1,500.00.

Second by: Director Lewis Phillips

Discussion: GM presented information on upgrading a billing option that would allow the ability for customers to pay with credit card. The licensing agreement upgrade is a onetime fifteen-hundred-dollar fee (\$1,500.00). There was discussion of the benefits of adding this option.

Vote: Ayes: 5 No: 0 Abstain: Motion: Passed

c) Coleman Report

Motion by: None Item moved to August 2019.

Second by: None

Discussion: Still not complete, move to next meeting.

Vote: Ayes: 0 No: 0 Abstain: Motion: None

10. GENERAL MANAGERS REPORT

- Capacity at ponds is in good shape pond #4 and #2 dry. Been doing weed abatement and some general cleaning.
- Park is getting better still getting weeds caught up. Will be working on getting a portion of a new sprinkler system installed within this new budget year.
- Kids have been using the park and the summer program has started.
- Wells and everything else working well. Power use slightly less over last year
- Jetter on vacuum trailer went out and has been repaired
- Some repairs are coming up around town. Need to start.
- Gave update on building repairs.

11. FUTURE AGENDA ITEMS

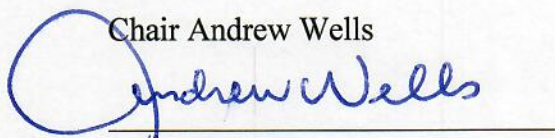
Coleman Report, 2017 & 2018 Audits, Director Lewis Phillips upcoming vacancy.

12. ADJOURNMENT

Meeting adjourned at 6:44 pm by Chair Andrew Wells

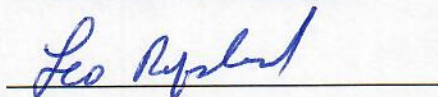
NEXT MEETING DATE: Wednesday, 08-14-2019 @ 6:00 pm

Chair Andrew Wells



Date: 08-14-19

Board Clerk Leo Refsland



Date: 08-14-19