



Madison Service District

P.O. Box 40
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(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
December 13, 2017
MINUTES

1. CALL TO ORDER

Chair Steve Gomez called the meeting to order at 6:10 pm.

2. ROLL CALL

Present:

- Directors: Steve Gomez, Bonnie Stormont, Dan Barnett, Lewis Phillips, Andrew Wells
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: No public present

3. APPROVAL OF AGENDA

Chair Steve Gomez called for a motion to approve the agenda.

Motion by: Director Bonnie Stormont to approve the agenda as presented

Second by: Director Lewis Phillips

Discussion: None

Vote: **Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. PUBLIC COMMENTS

Chair Steve Gomez opened public comments – none

5. CORRESPONDENCE

Chair Steve Gomez called for correspondence

- a) General Manager attended the Yolo Sub Basin Ground Water Meeting, all requirements are finally getting legitimized and complete. The county approved the handling of the funds by the Yolo Sub Basin committee.
 - b) Cal Trans – General Manager indicated he had received the legal documents for their right of way. It appears the project is starting.
- Discussion and questions followed.

6. APPROVAL OF MINUTES

Chair Steve Gomez called for a motion to approve the minutes of 10-11-17

Motion by: Director Andrew Wells to approve the minutes of 11-8-17 with corrections noted.

Second by: Director Bonnie Stormont

Discussion: Correction noted on Item 10 (d), spelling of names.

Vote: **Ayes:** 5 **No:** **Abstain:** 0 **Motion:** Passed

7 APPROVAL OF CLAIMS

Chair Steve Gomez asked for a motion to approve the claims for 11-12-17

Motion by: Director Dan Barnett to approve the claims for 11-12-17

Second by: Director Lewis Phillips

Discussion: Question on the \$3,000.00 ECSD charge for Oct. – Dec.

General Manager indicated this is divided between water and Sewer. \$1,500.00 each.

Total cost was \$3000 for the three months. He also indicated the purchase of a new printer to replace the old one with severe printing problems, cost approximately \$400.

He referenced the extra \$300 to Mike Hayes for the repair of the water line on Rudolph St.

Vote: **Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

8. DISCUSSION

None

9. ACTION ITEM

- a) D1 Expense/401K – General Manager provided information on the meeting he had with the General Manager of ECSD regarding doing something different with the 401K and to take advantage of the Cal Pers benefits by the Madison General Manager becoming an employee of the ECSD. He referenced the cost savings to the district, one being the reduced amount of the workmans comp insurance and the other on taxes. By this move the General Manager would be vested in Cal Pers and the cost reduced.

This would be a good opportunity for the districts to work together and the suggestion is much appreciated.

Discussion followed on benefits, pros and cons, cost savings to district and benefit of a retirement plan for the General Manager.

After discussion it was decided to table this to next month to allow time to get more details and explore other options. General consensus was good but more information needed.

- b) 2003 Ordinances – General Manager has the information but would like to do more research, suggested moving this to the next meeting as an action item.
- c) Board Stipends – All paper work completed for board to sign and date.

10. GENERAL MANAGERS REPORT

- a) Completed a repair on Hurlbut, went well, small leak.
- b) Bad news on Archer, leak is under the driveway. General Manager explained process to make the repair. He indicated he did get a quote to repair the driveway once the leak was fixed. Estimate was \$3500. However the owner did state a willingness to assume some of the cost as he wants to widen the driveway. If the district would pay for the concrete he would pay for the finishing work and the extra cost to widen the driveway.
- c) Shut off valve box problem: after excavating I located the box under the mound of dirt built up for flood protection. I plan to raise the box and replace the dirt. There is a problem with the owner regarding what part of the sewer line he is responsible for, the sewer line is under his tree, I explained he is responsible for the sewer line to the main, not the district. Owner came back stating he was told we were responsible to do the repair. I told him I would raise the box and replace the dirt along with another repair job I had in the area which would help to defray the cost to the owner if he would be patient. Vernon Greene stopped by and indicated he was going to fill the hole. I informed him if he did the district would charge for all the repair cost. I took pictures of the area. I wanted the board to know the situation. I do plan to raise the box.
- d) General Manager will be gone from December 21 through the 27th. Mike will be covering for me.
- e) Yolo Flood Control cleaned out the Madison drain. They will be watching the flow.

11. FUTURE AGENDA ITEMS

- a) Retirement plan w/ECSD
- b) Ordinances

12. ADJOURNMENT

Meeting adjourned at 7:04 pm by Chair Steve Gomez

NEXT MEETING DATE: Wednesday, January 10, 2018 @ 6:00 pm

Chair Steve Gomez

Steve J. Gomez

Date: 1-10-18

Board Clerk Leo Refsland

Leo Refsland

Date: 1-10-18