



*Madison Service District*

P.O. Box 40  
Madison, CA 95653  
(530) 666-2888

**BOARD OF DIRECTORS MEETING  
MADISON COMMUNITY SERVICE DISTRICT**

**REGULAR MEETING  
September 13, 2017  
MINUTES**

**1. CALL TO ORDER**

Chair Steve Gomez called the meeting to order at 6:03 pm.

**2. ROLL CALL**

**Present:**

- Directors: Steve Gomez, Bonnie Stormont, Dan Barnett, Lewis Phillips

**Absent:**

- Andrew Wells
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

**Public:** No public present

**3. APPROVAL OF AGENDA**

Chair Steve Gomez called for a motion to approve the agenda.

**Motion by:** Director Bonnie Stormont to approve the agenda as presented

**Second by:** Director Dan Barnett

**Discussion:** None

**Vote:**    **Ayes:**    4    **No:**    0    **Abstain:**    0    **Motion:** Passed

**4. PUBLIC COMMENTS**

Chair Steve Gomez opened public comments – no public present

## 5. CORRESPONDENCE

Chair Steve Gomez called for correspondence –

- a) Election packet: General Manager indicated the county accepted the reapplication documents, no other applicants applied. Board of Supervisors reappointed the existing Madison Board of Directors. Term and who was reappointed is included in the packet. Certificate of Election for each director to be sworn in was included but had the ECSD name on them instead of Madison, General Manager will get this corrected so the oath of office can be performed, and this is just a formality.
- b) Ground Water Sustainability - GSA: General Manager provided an informational document for the board to view, he indicated he did not make copies except for the principles which provided the direction and ideas of the way this is moving. Everyone involved is equal in the decision making process, Madison has a vote. Yolo County is the first in the state to form this big of a GSA, this will benefit all involved. General Manager indicated there will be dues. He went on to talk about the State Water Management Plan and the 25 different projects identified. Madison's involvement was noted in chapter 7.2. Copies were provided and General Manager also indicated he has a list of the projects involved should board members want a copy. He referenced attending the meeting where projects for Madison, which he had been asking about, were identified; a way to get sidewalks here, an actual drainage system, efficient and maintainable; we would maintain the storm water with our equipment here in the district. We need to determine the cost of getting the work done as well as maintaining it, grants are available. Most of our projects are long term regarding the water that comes from Madison.

## 6. APPROVAL OF MINUTES

Chair Steve Gomez called for a motion to approve the minutes of 8-9-17

**Motion by:** Director Dan Barnett to approve the minutes of 8-9-17

**Second by:** Director Lewis Phillips

**Discussion:** None

**Vote:**    **Ayes:** 4        **No:**        **Abstain:** 0        **Motion:** Passed

## 7. APPROVAL OF CLAIMS

Chair Steve Gomez asked for a motion to approve the claims for 8-23 and 9-11-1

**Motion by:** Director Dan Barnett to approve the claims for 8-23-17 and 9-11-17

**Second by:** Director Lewis Phillips

**Discussion:** General Manager provided a brief explanation on the preparation of the claim and the codes being used. All of the districts expenses are turned into Esparto once I have reviewed them then they code everything and prepare the claims packets for our

review. process is getting better and better for both sides, still a few items to be worked out, claims process is becoming more streamlined as we move forward.

Question on repairs calls: General Manager indicated repair calls were going into Esparto and then routed to him, he referenced the current water main break.

He also indicated the website was being worked on and Esparto has hired an extra person to help with billing and customer calls.

General Manager referenced the need for a checking account in order to process our own checks; this is a future agenda item. By doing this we can accept cash, credit cards, and on line payments which will provide us better control of our funds. He feels confident there are enough eyes on this to keep control. It will be up to the board but this should be discussed sometime in the future. Discussion followed.

**Vote:**    **Ayes:** 4        **No:** 0    **Abstain:** 0        **Motion:** Passed

## 8. GENERAL MANAGERS REPORT

- Shut Offs: General Manager referenced the list of shut off customers and what is being done to correct the problem and collect the outstanding bills. He did indicate one resident has made a substantial payment to reduce their outstanding balance owing.
- August Repairs: Rudolph Street repairs complete, house in front on Main Street also completed. Two additional repairs made things difficult causing interruptions along with administrative requirements and deadlines for things that were due. Our vacuum trailer came in which was helpful. Rental is still high on the other equipment being used, but I don't for see another big project in the future.
- Park Well 2: is somewhat okay, was able to get the seal and get it fixed. Went from mechanical seal back to a compression seal with packing. Layne was able to make the repair within 2 to 3 hours. Should cost us about \$600. They said everything looks pretty good.
- Other Well: the situation is still not good, has a sanitary seal problem. I plan to ask for a meeting with the head of the Planning Dept., the Health Dept. and Supervisor Chamberlains office to see what can be done to save it. The well is not meant for everyday use, the well was built in 1967 and the sanitary seal is the problem which we have no control. There is some thought on how this can be accomplished but have not had the time to talk with everyone as yet.
- Park Wells 2 and 3: looking good
- Ponds: looking good, weed free
- Park: coming back still a little rough looking.

## 9. FUTURE AGENDA ITEMS

- Checking
- Park Well 1



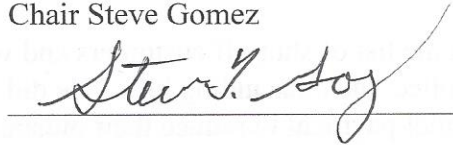
General Manager referenced the spread sheet he receives to show the movement of their funds. He indicated Esparto keeps a binder with all the information and once the binder is full it will be sent here to store. In the interim I receive a spread sheet with the information.

## 10. ADJOURNMENT

Meeting adjourned at 6:40 pm by Chair Steve Gomez

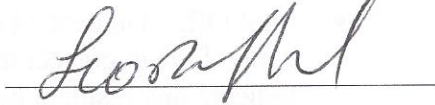
## 5. NEXT MEETING DATE: October 11, 2017 @ 6:00 pm

Chair Steve Gomez



Date: 10/11/17

Board Clerk Leo Refsland



Date: 10/11/17